



Coventry City Council

Business, Economy and Enterprise Scrutiny Board (3)

Time and Date

1.30 p.m. on Wednesday, 5th December 2018

Place

International Institute for Product & Service Innovation, Warwick University. CV4 7AL

PLEASE NOTE TIME & VENUE

Public Business

1. **Apologies and Substitutions**
2. **Declarations of Interest**
3. **Minutes** (Pages 3 - 8)
 - (a) To agree the Minutes of the meeting held on 21st November 2018
 - (b) Matters arising
4. **Coventry City Council and West Midlands Manufacturing Group: Driving Growth in Partnership** (Pages 9 - 22)

Presentation and Briefing Note of the Deputy Chief Executive (Place)

(Note: Councillor O'Boyle, Cabinet Member for Jobs and Regeneration and Councillor Welsh, Deputy Cabinet Member for Jobs and Regeneration have been invited to attend the meeting for this matter)
5. **Outstanding Issues**

There are no outstanding issues
6. **Work Programme 2018/2019** (Pages 23 - 26)

Report of the Scrutiny Co-ordinator
7. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House, Coventry

Tuesday, 27 November 2018

(Notes:

1) The person to contact about the agenda and documents for this meeting is Michelle Salmon, Governance Services, Tel: 024 7683 3065, Email: michelle.salmon@coventry.gov.uk, alternatively information about this meeting can be obtained from the following web link: <http://moderngov.coventry.gov.uk>

2) Members of the Board who are not able to attend the meeting should notify Michelle Salmon as soon as possible, and no later than an hour before the start of the meeting, giving their reason for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any item on the agenda for this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.)

Membership:

Councillors R Auluck, J Birdi, G Crookes, R Lancaster, J McNicholas (Chair), C Miks, B Singh, T Skipper, K Taylor

By invitation:

Councillors J Clifford, J O'Boyle and D Welsh

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

Michelle Salmon

Governance Services

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Coventry City Council
Minutes of the Meeting of Business, Economy and Enterprise Scrutiny Board (3)
held at 2.00 pm on Wednesday, 21 November 2018

Present:

Members: Councillor J McNicholas (Chair)
Councillor J Birdi
Councillor J Clifford (Substitute for Councillor Skipper)
Councillor G Crookes
Councillor R Lancaster
Councillor B Singh
Councillor K Taylor

Other Members (By Invitation): Councillor J Innes (Cabinet member for City Services)

Employees (by Directorate):

Place N Chaplin, G Holmes, K Lees, G McKelvie, D Nuttall,
M Salmon, J Seddon, A Walster

Apologies: Councillor R Auluck
Councillor C Miks
Councillor T Skipper

Public Business

16. Declarations of Interest

There were no disclosable pecuniary interests.

17. Minutes

The minutes of the meeting held on 26th September 2018 were agreed and signed as a true record. There were no matters arising.

18. Air Quality Action Plan for Nitrogen Dioxide (NO₂)

The Business, Economy and Enterprise Scrutiny Board (3) received a briefing note and presentation from the Deputy Chief Executive (Place) that provided the Board with an update on progress of the Coventry Local Air Quality Action Plan, including consultation materials.

The Cabinet Member for City Services whose portfolio includes environment, attended the meeting for consideration of this matter.

A report on the Coventry Local Air Quality Action Plan was considered by the Business, Economy and Enterprise Scrutiny Board (3) at their meeting on 11th July 2018 (minute 4/18 refers) and their recommendations (attached as an Appendix to the briefing note) submitted with the report to Cabinet on 17th July 2018 (their minute 16/18 referred).

Since July 2018, further work had been ongoing to establish the baseline situation in terms of air quality within Coventry, and specifically the Nitrogen Dioxide (NO₂) levels measured at the roadside on major routes within Coventry. The legal limit of NO₂ had been set at 40 micrograms (ug) per cubic metre. The baseline air quality modelling information had been submitted to the Government's Joint Air Quality Unit to be verified. Within Coventry, the main areas where Nitrogen Dioxide levels were forecast to exceed legal limits were Holyhead Road, sections of the Ring Road, and some of the main radial routes feeding into the Ring Road, notably London Road, Warwick Road and Walsgrave Road.

Work had also been proceeding on the implementation of an Early Measures Programme funded directly by Government grant worth £2,021,000. This work had focussed on the A4600 corridor, and had included:

- 1) Engagement with major local businesses and schools along the corridor to promote active and sustainable travel as an alternative to the car.
- 2) A programme of community engagement working with local residents to promote active and sustainable travel for local trips.
- 3) The introduction of new technology to support better and more efficient traffic management along the corridor.
- 4) Development of a scheme to improve the efficiency of the Walsgrave Road / Brays Lane junction at Ball Hill. This scheme had been the subject of public consultation, and was currently being reviewed following the receipt of feedback, including a petition, from residents, businesses and schools within the local community.
- 5) Introduction of the try before you buy scheme promoting the use of electric-powered taxis to local taxi operators. To date, around 35 drivers had participated, or were booked to participate, within the scheme, and this had resulted in eight drivers making orders for electric taxis that would come into operation during 2019.

The Council was now, based on the baseline evidence, developing a package of measures that would be most effective at reducing NO₂ levels below the legal limit in the shortest possible time. Transport and Air Quality modelling work was being undertaken to identify the most effective combination of measures, whilst a public consultation seeking views on the potential measures was also being undertaken during November 2018.

The potential interventions that were under consideration were:

- 1) City-wide programmes of engagement with businesses, schools and local communities to promote sustainable and active travel, especially for local journeys within the City.
- 2) Working with transport operators, including bus and taxi companies, and local businesses to ensure that buses, taxis and commercial vehicles in use within Coventry were low emission, with engines that were, as a minimum, Euro 6 compliant.

- 3) Upgrading the traffic management and travel information systems operating within the city, including all traffic signals and supporting systems, to latest technology enabling more efficient and proactive management of traffic on the City's network, and allowing strategies to be implemented that deterred traffic from entering air quality problem areas.
- 4) Improvements to the City's walking and cycle networks to encourage walking and cycling for local journeys, especially on those corridors identified as having particular air quality problems.
- 5) Targeted improvements to the highway network to promote more efficient traffic flows and to reduce traffic congestion in areas where particular air quality problems were identified.

The Council was legally required to submit an Outline Business Case (OBC) on the preferred option before the end of 2018. Following feedback from the consultation, including from the Business, Economy and Enterprise Scrutiny Board (3), the OBC would be submitted to Cabinet for consideration at the earliest possible opportunity.

The Board questioned officers and discussed the following issues:

- The DEFRA PCM model requirements for absolute Nitrogen Dioxide level readings – Coventry roads included and those not required.
- Electric vehicle charging points – consideration of locations, the installation of 39 fast charging points in the City by next year, the residential charging points for longer charges.
- Holyhead Road – difficult to promote the use of alternative forms of transport to many users of this major route who are not making 'internal' journeys.
- Consideration of internal scrapping scheme for older vehicles.
- Emissions level concerns on Lower Radford Road and Foleshill Road that are not included in the requirements.
- Monitoring work being carried out on other roads in the City that are not part of the Plan, supported by other funding streams offered by DEFRA.
- Clean air zones – effects on businesses and Council's desire to carry out other measures as an alternative to implementation of zones.
- Park and ride – future use of electric vehicles.
- The need for the future expansion of charging points in City Centre car parks.
- Achieving compliance with the legal requirement without negative impact on the City.
- West Midlands Combined Authority – Regional discussion needed and the promotion of public transport, in particular bus travel.
- Ring Road not included in the Model – vehicle only route with no footway and no impact on the health of pedestrians.
- Electric vehicle testing - old vehicle removed from road use during 60 day testing period, resulting in a reduction in emission levels on the city's roads.
- No charges for people to come into City Centre.

- Planning Policy - electric charging points to be made part of supplementary planning documents.
- 100 National Express buses to be upgraded to EU Grade 6 level by March 2019
- Installation of electric charging points for at Supermarkets.

The Board requested that Officers write to the supermarkets in the City to ask what they offer in respect of vehicle charging facilities.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) Notes the contents of the report.**
- 2) The Cabinet Member for Housing and Communities be invited to a future meeting of the Board to provide an update on what proposals there are for including air quality improvements in planning proposals through the use of supplementary planning documents.**
- 3) A further progress report be submitted to the Board prior to the submission of the full Business Case to the Government by the end of March 2019.**

19. St Mary's Guildhall

The Business, Economy and Enterprise Scrutiny Board (3) received a briefing note and presentation from the Deputy Chief Executive (Place) that provided the Board with details of current activity and progress in relation to the development of St Mary's Guildhall into a premier heritage, function, events and conferencing venue in the centre of Coventry, and the recommended next steps.

In May 2018 the Business, Economy and Enterprise Scrutiny Board (3) were informed that work to consider the potential for St. Mary's Guildhall to be a high quality heritage, events and conferencing venue was underway (minute 49/17 referred).

A long term sustainable solution was required for St Mary's Guildhall that continued to offer residents and visitors to Coventry the opportunity to visit the Guildhall whilst achieving a commercial outcome that allowed the Guildhall to recover its overheads. There was a desire for the Guildhall to provide a sustainable income stream to the Council. Investment in the Café (the Undercroft at St Mary's) was intended to prevent further decline in the income with ongoing growth, however it was acknowledged that long term sustainability required better levels of income from conferencing, corporate events, hospitality events and weddings in the Great Hall.

The Guildhall did not currently offer a particularly engaging visitor experience, and did not adequately cater for modern conferencing and event market. To this end, in collaboration with advisors from Coombe Abbey Hotel, specialist heritage architects and consultants had been engaged to review the Guildhall and provide advice and recommendations on works that would be necessary to deliver an exceptional visitor experience, whether it was for casual visitors wanting to engage with the heritage of the Guildhall, events attendees or hosting a conference.

The presentation, a copy of which was attached as an Appendix to the report, set out the progress of the scheme and the outcomes of the Royal Institute of British Architects (RIBA) Stage 2 concept design and business case review. The Cabinet Member for Jobs and Regeneration had been kept informed of the project and its progress. Further political engagement would be undertaken as the RIBA Stage 2 was completed, to fully inform Council on the project outcomes to date, and to understand Council's support, or otherwise, to progress with the project to RIBA Stage 3.

The next steps were to:

- Discuss and confirm Council support and approval to proceed with the project to RIBA Stage 3, and the development of the detailed business case.
- Agree a broader communication and engagement strategy to allow the design to be further developed to consider all heritage and other considerations.
- Generate a project programme that considered feedback from consultation and engagement, prior confirming a proposed scheme for planning and listed building consent.
- Conclude RIBA Stage 3 design and costing, before reconfirming the business case for the scheme.

The Board questioned officers and discussed the following issues:

- The retention of the Minstrels Gallery in the proposals.
- Lift implementation and new toilet facilities welcome together with rooftop terrace, the business concept of the buildings and opening up the Medieval Kitchen.
- Spiral Staircase – investigate opening up the currently blocked off staircase.
- Scheme costs £5.5m to £7.5m, dependant on the extent of the schemes proposals.
- The cost drawn up include the maintenance of the existing building, display of tapestry, Medieval Kitchen, new kitchen building and fit out, and a significant contingency.
- Consultation work essential.
- Working towards early 2021 for completion/delivery of the project.
- £1.5m already earmarked for Guildhall work.
- Income expectations - £1m - £1.3m anticipated
- If using a third party operator for the facility, priority access to be maintained for the Council's own Civic Events.
- Programming of scheme phases to enable delivery of project without compromise.
- Car parking provision for the venue and conferencing facilities.
- Aiming for 2021 completion.
- Despite difficult site to access, that would not enable the building to be open whilst work on-going, scheduling of work important to maximise income at all times.
- Next Steps - need to tighten Business case and income expectations, engage in relevant governance, review costs for progression to RIBA Stage3.

The Board agreed that there should be the inclusion of commercial consideration of the use of this historic venue with the media for TV and films as part of any package of offers, without detriment to the Guildhall Business Plan. They also agreed that consideration should be given to the phasing of the project to ensure delivery of each stage as funding becomes available/is secured. They requested that they be provided with details of the anticipated income benefits for the project, in a graph format.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) Continues to support the activity in relation to establishing the business case for the development of St Mary's Guildhall into a premier heritage, function, events and conferencing venue in the centre of Coventry, including all necessary governance regarding Council considering the proposals and whether to proceed with the scheme.**
- 2) Requests the inclusion of commercial consideration of the use of this historic venue with the media for TV and films as part of any package of offers, without detriment to the Guildhall Business Plan.**
- 3) Requests that consideration to be given to the phasing of the project to ensure delivery of each stage as funding becomes available/is secured.**

20. **Outstanding Issues**

There were no outstanding issues.

21. **Work Programme 2018/2019**

The Business, Economy and Enterprise Scrutiny Board (3) considered the Work Programme for 2018/2019 and discussed the scheduling of proposed issues for consideration at future meetings of the Board.

Members were reminded that they should meet at 12 noon at WMG, Warwick University, for the meeting of the Board on 5th December 2018.

Members noted that the Climate Change Strategy Task and Finish Group would commence in the New Year.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3) notes the Board's Work Programme for 2018/2019.

22. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no other items of public business.

(Meeting closed at 4.30 pm)



Coventry City Council

Briefing note

To: Business, Economy and Enterprise Scrutiny Board (3)

Date: 5th December 2018

Subject:

Coventry City Council and West Midlands Manufacturing Group: Driving Growth in Partnership

1 Purpose of the Note

- 1.1 This note details the partnership working between Coventry City Council (CCC) and Warwick Manufacturing Group (WMG) which is increasing innovation and productivity, and ensuring the leadership of our region in defining the future of mobility in the UK.

2 Recommendations

- 2.1 The Business, Economy and Enterprise Scrutiny Board (3) is recommended to support CCC continuing to work with WMG to drive innovation in industry and skills delivery, using the city as a testbed and securing new funding. This involves delivering key projects, largely through the Growth Deal – £131m of capital funding managed by CCC on behalf of Coventry and Warwickshire Local Enterprise Partnership (CWLEP) – and identifying new opportunities.

3 Information/Background

3.1 World Leading, Industry Relevant R&D

3.1.1 UK Battery Industrialisation Centre (UKBIC)

A consortium of CCC, CWLEP and WMG will establish the UKBIC, a cutting edge manufacturing research facility which helps to transition the UK to become a world leader in the design, development and manufacture of batteries for vehicle electrification. The consortium has secured an £80m grant through the Faraday Challenge – the largest award by Innovate UK in over a decade – with CCC as lead body. Scheduled for launch early 2020, the UKBIC will enable industry, via open access, to scale up and commercialise advanced technologies central to the development of batteries, initially for the automotive sector but with wider application.

Key senior management has been appointed including Managing Director, Jeff Pratt and recruitment is underway for technical expertise. Planning permission has been granted for the 18,000m² facility on land adjoining Rowley Road to the south of the A45 on the outskirts of Coventry and the procurement of specialist equipment has begun.

3.1.2 R&D in the Steel Industry

WMG are in the process of creating a range of facilities and a dedicated support programme for companies in Coventry and Warwickshire to understand every aspect of the

steel process and develop new products. The project has received £1m funding through Growth Deal and will unlock benefits for manufacturing businesses across the region.

3.2 CAV Development and Data Analysis

3.2.1 UKCITE

UK Connected Intelligent Transport Environment (UKCITE) is a project to create the most advanced environment for testing connected and autonomous vehicles (CAV). It involves equipping and testing over 40 miles of urban roads, dual-carriageways and motorways with 'talking car technologies' to establish how these technologies can improve journeys, reduce traffic congestion, and provide entertainment and safety services through better connectivity.

The project is expected is made up of the following consortium members: Visteon Engineering Services Limited, Jaguar Land Rover, Coventry City Council, Coventry University, Highways England Company Ltd, HORIBA MIRA, Huawei Technologies (UK) Co Ltd, Siemens, Vodafone Group Services Ltd and WMG at University of Warwick.

3.2.2 CAV Testbed

Joint project with Transport for West Midlands and numerous technology partners including WMG and Jaguar Land Rover to develop a route linking Coventry, Birmingham and Solihull, centred on the A45, that will be set up as a test route for CAV. This includes roadside technology for monitoring and communicating with the test vehicles allowing performance of CAV technology to be rigorously examined. The installation of the technology will take two years and the CAV routes will be operational for at least eight years after that.

3.2.3 Smart City Mobility Centre

Europe's first multi-million-pound Smart City Mobility Centre will be based at the University of Warwick's Wellesbourne campus. The Centre brings together WMG's research expertise and Jaguar Land Rover's leading research and engineering capabilities to develop driverless capable vehicle testing. This will be in real world conditions alongside a specially designed 5G communications network on the University of Warwick's main campus.

3.2.4 Mobility Data Institute

The West Midlands Combined Authority (WMCA) will receive up to £20 million, subject to approval of a satisfactory business case, to enable WMG to create the UK Mobility Data Institute, a focused research centre to collect, process and analyse transport data generated by the advent of new mobility technologies such as autonomous vehicles and smart charging of electrified vehicles.

3.3 Transport Systems

3.3.1 Very Light Rail (VLR)

VLR is an innovative mode of travel aiming to create an affordable system for medium size towns and cities which is unique and epitomises 21st century travel. It will be a mass transit system using battery powered, autonomous, light-weight vehicles, which is cheaper to construct and cheaper to operate than current systems.

A three-way collaboration between WMG, Transport for West Midlands and CCC is in place for the R&D phase. The project is £57.46m in total comprising £55m WMCA Devolution Deal Funding and £2.46m through Growth Deal. (The Devolution Deal funding includes a £4.33m contribution to Dudley for the Innovation Centre and vehicle/track testing.)

R&D is currently underway and by the end of March 2019 there will be a detailed virtual demonstrator model. Activity is planned to coincide with the 2021 City of Culture programme and the first route in Coventry is planned for December 2024.

3.4 Skills Delivery

3.4.1 WMG Academy for Young Engineers

The WMG Academy offers 14-18 year olds a very different approach to education with working on practical problems and challenges at the heart of the curriculum. Students are offered a career-led education involving work placements, interactive industry activities and visits to businesses. The Academy received £700k through the Growing Places Fund.

3.4.2 WMG Degree Apprenticeship Centre

WMG and CCC are working together to deliver a new facility to increase capacity for higher level skills through degree apprenticeship programmes for existing employees in high growth, advanced manufacturing and engineering businesses in the CWLEP region. The project has been allocated £10m through Growth Deal.

Name	Andy Williams
Job Title	Head of Economic Development, Place Directorate
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Coventry City Council & WMG: Driving Growth in Partnership

*Business, Economy and Enterprise Scrutiny Board (3)
5th December 2018*

A Relationship Based on Innovation

Synergy in our ambitions underpinned by a dynamic approach to funding and delivery of projects:

- Driving **innovation** in industry and skills delivery
- City as a **testbed** for R&D
- Securing **funding** in partnership

Unlocking benefits for our businesses and residents



Supporting World Leading, Industry Relevant R&D



UKBIC Progress Update

- Key senior management appointed including Jeff Pratt as MD
- Orders for battery manufacturing equipment will be placed imminently – advanced negotiations with international suppliers taking place
- Recruitment for a wide range of technical positions underway
- Planning permission for the building has been granted
- Facility launch date scheduled for early 2020

Ensuring Coventry is at the Forefront of CAV Development & Data Analysis



UK Mobility Data Institute

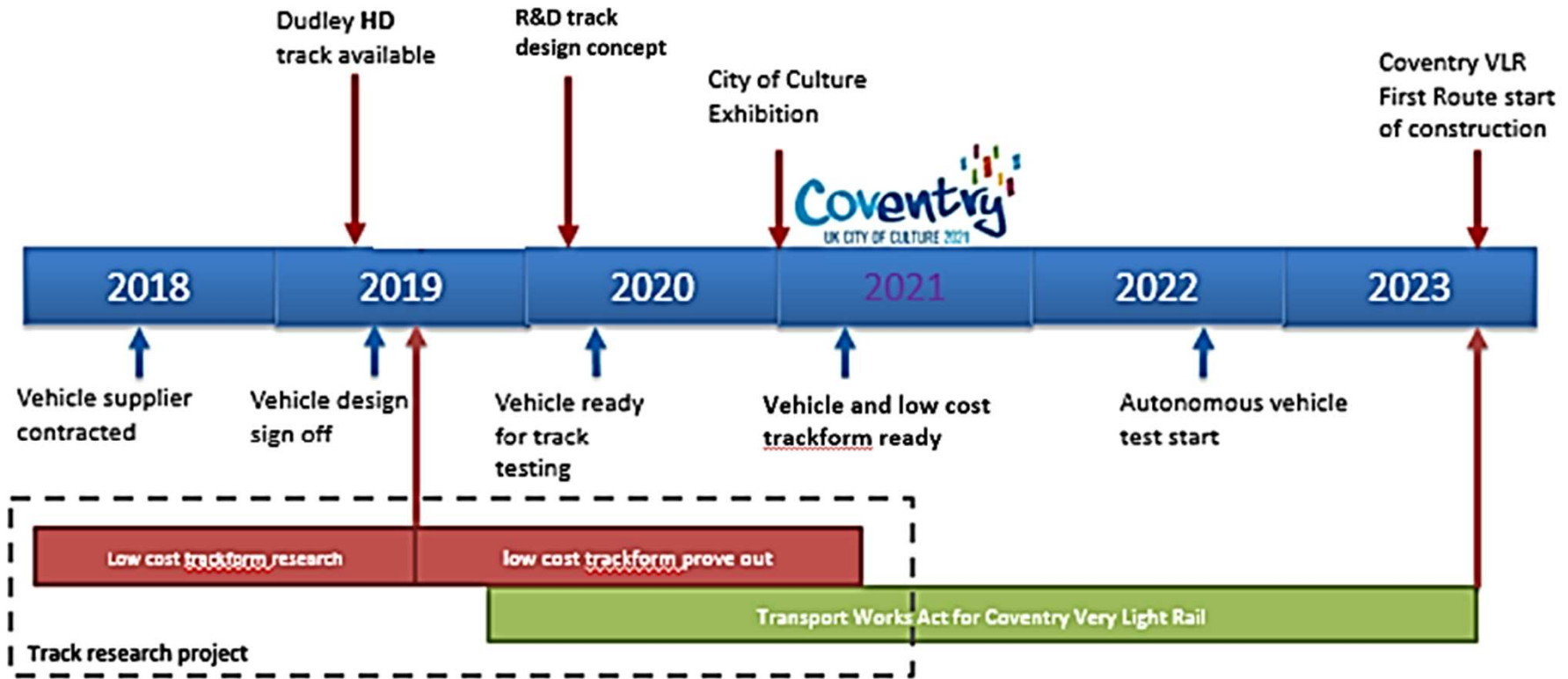
- £20m from government to create a focused research centre to collect, process and analyse data generated by new transport technologies
- Provide technical, business and ethical solutions
- Maximise the wider public and business benefits from the region's role as the home of mobility innovation



Developing the Transport Systems of the Future



Coventry VLR Timeline



Exemplifying Innovative Skills Delivery



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Agenda Item 6

Business, Economy and Enterprise (3) Work Programme 2018/19

Last updated 27/11/18

Please see page 2 onwards for background to items

11th July 2018
Energy and Low Carbon Air Quality Green Space Strategy update
26th September 2018
The Wheelhouse Affordable Warmth Support for Vulnerable and Low Income Householders
21st November 2018
Air Quality Action Plan - consultation St. Mary's Guildhall and the Council House
5th December 2018 – visit to WMG
Coventry Innovation – Battery Plant, Autonomous Vehicles, Light Rail and Track
20th February 2019
Support to Small Businesses and start-ups Changes to the “high street” offer and impact on City Centre South Conference report – China Economic Engagement Visit
March 2019 (date tbc)
Progress update on the Wheelhouse The Council House as a Democratic Centre
3rd April 2019
Canal Basin recommendations progress Coventry - a Gigabit city
Dates to be identified
Destination Management Strategy Outcome of the Bus Lane Review Conference Report – MIPIM 2018 Conference Report – FEAL Automotive Conference Green Space Strategy Task and Finish Group Climate Change Strategy Task and Finish Group

Date	Title	Detail	Cabinet Member/ Lead Officer
11th July 2018	Energy and Low Carbon	Members requested a general briefing on the work of the team to enable them to identify areas for further investigation	Richard Moon/ Andy Williams Cllr O'Boyle
	Air Quality	To look at what the city is doing to address issues of air quality	Colin Knight Karen Lees Cllr Caan
	Green Space Strategy update	Progress report on the refresh of the Green Space Strategy	Graham Hood Cllr AS Khan
26th September 2018	The Wheelhouse	Following on from their meeting in May 2018, Members requested further information the Wheelhouse in the Council House	Grant McKelvie/ David Nuttall Cllr O'Boyle
	Affordable Warmth Support for Vulnerable and Low Income Householders	To consider how best the Switch and Save scheme can be used and what other measures the Council are using to address fuel poverty	Sarah Watson Cllr Caan
21st November 2018	Air Quality Action Plan - consultation	To consider the draft Air Quality Action plan as part of the consultation process before it goes to Cabinet in December	Cllr O'Boyle, Innes, Caan John Seddon
	St. Mary's Guildhall and the Council House	Following their meeting in May, Members requested an update on the changes made to the Undercroft Café and the use of Council House space, including the Muniment Room	
5th December 2018 – visit to WMG	Coventry Innovation – Battery Plant, Autonomous Vehicles, Light Rail and Track	Further progress following the meeting on 17 th January 2017. Also, to include a visit to WMG.	Colin Knight Cllr O'Boyle Cllr Innes Andy Williams
20th February 2019	Support to Small Businesses and start-ups	To look at what support the Council can offer to small and new businesses, including the role of the Chamber	Andy Williams
	Changes to the “high street” offer and impact on City Centre South	Members were interested to know how changes across the country to the offer from city centres will be affecting the	David Cockroft Cllr O'Boyle

Business, Economy and Enterprise (3) Work Programme 2018/19

Date	Title	Detail	Cabinet Member/ Lead Officer
		implementation of City Centre South. To include contribution from the Business Improvement District	
	Conference report – China Economic Engagement Visit	The Lord Mayor, Cllr John Blundell visits China 13 th -20 th October. Scrutiny requires a report back on conferences and visits.	Martin Yardley Andy Williams John Norton
March 2019 (date tbc)	Progress update on the Wheelhouse	Following on from their meeting on the 26 th September, Members requested a 6 months progress report, to include a private and public report.	Grant McKelvie Cllr O'Boyle
	The Council House as a Democratic Centre	A report on the use of the Council House space as a democratic centre	Richard Moon Cllr O'Boyle
3rd April 2019	Canal Basin recommendations progress	Progress on the recommendations from the T&F group on the canal and canal basin	Andrew Walster/ Richard Moon Cllr O'Boyle
	Coventry - a Gigabit city	Presentation and briefing note on Coventry's aspiration to become a Gigabit City	Paul Ward Cllr O'Boyle
Dates to be identified			

Date	Title	Detail	Cabinet Member/ Lead Officer
	Destination Management Strategy	Following the item at their meeting on 17 th January Members requested a progress update	David Nuttall Cllr O'Boyle
	Outcome of the Bus Lane Review	Following the select committee on public transport last municipal year, Members wanted to look in more detail at the outcome of the bus lane review	Colin Knight Cllr Innes
	Conference Report – MIPIM 2018	Report back on CCC attendance at MIPIM 2018	Kate Martin Cllr O'Boyle
	Conference Report – FEAL Automotive Conference	Report back on CCC attendance at the FEAL Automotive Conference, France in June 2018	John Norton/ Nayna Parekh Cllr O'Boyle
	Green Space Strategy Task and Finish Group	To continue the work of the task and finish group from last municipal year	Cllr McNicholas
	Climate Change Strategy Task and Finish Group	To support the redevelopment of the Climate Change Strategy	Cllr McNicholas